

2017 BUDGET

	2016 Budget	2016 Actuals to date	2017 Draft Budget
ADMINISTRATION			
INCOME			
Advertising & Publicity income	400	457	400
Office and Copier income	30	286	40
Other income		3,991	
Investment income	4,000	330	3,000
Montessori Interest income	1,080	1,063	625
Spec Events Fundraising income	23,100	28,211	24,000
Sub-totals	28,610	34,338	28,065
EXPENSES			
Advertising & Publicity	50	0	50
Bank Charges	600	629	600
Board	400	243	400
Canvass	300	603	400
Computer Software & Tech. Support	1,800	796	1,500
Copier	4,700	4,150	4,400
Denominational Dues (CUC)	23,712	23,712	26,192
Hydro	13,000	12,042	13,260
Internet & Online	3,000	2,907	3,000
Mortgage Interest	8,000	7,045	7,000
Mortgage Principal	8,000	9,080	9,000
Office	2,500	3,228	2,500
Postage	1,400	552	1,000
Property Insurance	9,450	8,469	9,740
Special Events Fundraising	1,600	1,016	700
Telephone	3,200	4,294	4,470
Sub-totals	81,712	78,766	84,212
CONGREGATIONAL LIFE			
INCOME			
Hospitality income	2,300	1,866	2,000
Fun & Fellowship income	6,000	3,711	5,000
Sub-totals	8,300	5,577	7,000
EXPENSES			
Care & Concern	100	0	100
Hospitality	1,560	1,125	1,200
Fun & Fellowship	3,300	3,045	3,000
Membership	400	307	425
Legacy Circle (Planned Giving)	150	24	150
Recognition & Awards	300	280	300
Sub-totals	5,810	4,781	5,175
CONTRIBUTIONS			
INCOME			
Open Plate	9,000	9,365	9,000
Pledged & Unpledged Income	310,933	320,763	331,838

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Sub-totals	319,933	330,128	340,838
OUTREACH			
INCOME			
Chaplains Income	6,300	3,950	2,650
Social Responsibility	75	100	100
Zoie Gardner Overseas Serv. Fees	2,250	3,982	3,500
Sub-totals	8,625	8,032	6,250
EXPENSES			
Chaplains	5,230	3,290	2,300
Denominational Affairs	1,200	1,200	1,200
Social Responsibility	1,000	1,000	1,175
Uvic Chaplaincy	1,500	1,500	1,500
Sub-totals	8,930	6,990	6,175
PROPERTY			
INCOME			
Arts & Aesthetics income	300	210	200
Church Rental income	12,500	11,447	10,000
Gardens & Grounds income	2,000	2,946	5,000
House Rental income	12,915	13,175	13,400
Montessori Rental income	25,569	25,626	26,000
Snow Removal income	200	0	200
Waste Management income	450	638	450
Sub-totals	53,934	54,042	55,250
EXPENSES			
Archives & History	50	0	50
Arts & Aesthetics	700	153	200
Audio-Visual	900	624	200
Church Rental	1,000	1,327	1,000
Gardens & Grounds	2,500	3,682	5,000
Housekeeping	1,500	1,247	1,500
Maintenance	10,000	9,002	8,750
Propane	90	262	300
Snow Removal	400	512	400
Waste Management	1,200	1,276	1,250
Replacements (trsf. to Property Fund)	15,000	15,000	15,000
Sub-totals	33,340	33,085	33,650
SPIRITUAL EXPLORATION			
INCOME			
Library income	150	37	0
SEL-CY	500	1,566	500
SEL- Adults income	0	199	0
Music income	1,780	2,520	1,780
Sub-totals	2,430	4,322	2,280
EXPENSES			
Instrument Maintenance	450	0	450

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Library	150	19	150
Music	1,600	1,488	1,200
SEL - Adults	300	350	300
SEL - Children	2,000	1,990	2,000
SEL - Youth	400	400	400
Teacher Training	1,000	1,000	1,000
Worship	2,950	3,262	7,270
Sub-totals	8,850	8,509	12,770

PERSONNEL

EXPENSES

Accompanists	5,000	5,999	6,000	pay and hours still need to be finalized
Accountant	3,600	3,675	3,600	
Admin. Assistant Compensation	11,594	11,784	12,360	0.85 raise/hr; \$18.85/hr, 14hrs/wk, 43 wks = \$11,347 base salary; \$558 MSP; \$454 vac pay
addit'l to cover Ch Adm vacation	1,779	1,580	1,855	12 days x 7 hrs/day = \$1583 base salary plus prorated MSP & vac pay
addit'l to cover Ch Adm sick leave	655	150	722	5 days x 7hrs/day = \$660 base salary plus prorated MSP & vac pay
Audio-Visual Tech	1,800	0	1,340	\$12/hr, 2.5 hrs/Sunday = \$30 / wk x 44 weeks = \$1340; 2016 actuals included under Worsh
Bell Choir Leader	1,400	1,400	1,400	covers only Spring 2017
Bookkeeper Compensation	5,343	6,016	5,502	0.85 raise/hr; \$19.21/hr, 22hrs/month, 12 months = \$5071 base salary; \$126 MSP; \$304 va
Chamber Choir Director	1,185	1,185	0	moved to Music Director line Item
Child Minding	3,400	3,174	3,718	pay range \$12-\$13.50/hr; covers about 275 total hours annually
Church Admin. Compensation	44,160	41,069	44,637	Position to be hired. Details to be worked out
Office Staff Training	300	0	300	
Custodian	17,500	20,850	20,800	\$20/hr; 20hrs/wk x 52 weeks
Financial Consultant	1,500	1,589	1,500	
Maintenance Contractor	1,600	1,674	1,692	\$1 raise; \$18/hr; 94 hrs/year
Ministers Compensation	94,592	95,099	96,842	base salary \$80,513 plus \$800 plus cola; \$11,670 pension; \$1800 MSP
Ministers Prof. Expenses	11,116	7,187	11,324	conferences, books, etc.
Ministers Life and LTD Insurance	1,391	804	1,391	
Music Director	18,000	18,344	19,200	previous \$18,000 contract plus \$1,200 for chamber choir (covers 4 months Jan-April 2017)
Music Director Conf. Expenses	750	831	750	
Employee Benefits (EI and CPP)	13,000	13,995	13,500	EI, CPP
Payroll Service	700	1,067	800	
SEL Director Compensation	31,687	32,621	33,864	increase by 40 hrs; 1190 hrs/year; base salary \$30,809; \$1206 MSP; \$1848 vac pay
SEL Director Prof. Expenses	2,000	2,047	2,000	
SEL-CY Assistant	6,850	5,811	6,683	\$17/hr, 9hrs x 42 wks = \$6426; \$257 vac pay
COLA (all staff)	964	0	0	now included in individual personnel lines
WorkSafe BC	600	532	900	
Sub-totals	282,466	278,483	292,680	

INCOME TOTALS	421,832	436,439	439,683
EXPENSE TOTALS before retiring allowance	421,108	410,614	434,662
SURPLUS (DEFICIT) before retiring allowance	724	25,825	5,021
Retiring Allowance			36,530
FINAL SURPLUS (DEFICIT)			(31,509)