

2018 BUDGET

| | 2017 Budget | 2017 Actuals to Dec 31 (preliminary) | 2018 Draft Budget |
|-----------------------------------|----------------|--|----------------------|
| ADMINISTRATION | | | |
| INCOME | | | |
| Advertising & Publicity income | 400 | 1,025 | 500 |
| Office and Copier income | 40 | 279 | - |
| Other income | 0 | 3,215 | - |
| Investment income | 3,000 | 418 | 5,000 |
| Montessori Interest income | 625 | 994 | 625 |
| Spec Events Fundraising income | 24,000 | 25,150 | 22,900 |
| Sub-totals | 28,065 | 31,081 | 29,025 |
| EXPENSES | | | |
| Advertising & Publicity | 50 | 0 | 50 |
| Bank Charges | 600 | 634 | 700 |
| Board | 400 | 246 | 200 |
| Canvass (ABC Team) | 400 | 457 | 600 |
| Computer Software & Tech. Support | 1,500 | 1,026 | 1,500 |
| Copier | 4,400 | 3,994 | 4,000 |
| Denominational Dues (CUC) | 26,192 | 26,192 | 28,245 |
| Hydro | 13,260 | 12,548 | 14,605 |
| Internet & Online | 3,000 | 3,629 | 4,150 |
| Mortgage Interest | 7,000 | 5,114 | 4,500 |
| Mortgage Principal | 9,000 | 10,471 | 11,700 |
| Office | 2,500 | 1,736 | 2,500 |
| Postage | 1,000 | 1,186 | 1,300 |
| Property Insurance | 9,740 | 8,355 | 9,444 |
| Special Events Fundraising | 700 | 788 | 900 |
| Telephone | 4,470 | 3,333 | 3,500 |
| Sub-totals | 84,212 | 79,707 | 87,894 |
| CONGREGATIONAL LIFE | | -48,626 | |
| INCOME | | | |
| Hospitality income | 2,000 | 1,754 | 1,500 |
| Fun & Fellowship income | 5,000 | 1,498 | 3,000 |
| Sub-totals | 7,000 | 3,251 | 4,500 |
| EXPENSES | | | |
| Care & Concern | 100 | 117 | 110 |
| Hospitality | 1,200 | 1,144 | 1,200 |
| Fun & Fellowship | 3,000 | 1,510 | 3,000 |
| Membership | 425 | 129 | 325 |
| Legacy Circle (Planned Giving) | 150 | 15 | 150 |
| Recognition & Awards | 300 | 61 | 300 |
| Sub-totals | 5,175 | 2,975 | 5,085 |

2018 increase to \$100/member (280); \$35 for members 35yrs and under (7)

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| CONTRIBUTIONS | | | |
| INCOME | | | |
| Open Plate | 9,000 | 7,861 | 8,000 |
| Pledged & Unpledged Income | 331,838 | 333,199 | 330,400 |
| Sub-totals | 340,838 | 341,060 | 338,400 |
| OUTREACH | | | |
| INCOME | | | |
| Chaplains Income | 2,650 | 3,548 | 3,600 |
| Social Responsibility | 100 | 0 | - |
| Zoie Gardner Overseas Serv. Fees | 3,500 | 4,500 | 4,500 |
| Sub-totals | 6,250 | 8,048 | 8,100 |
| EXPENSES | | | |
| Chaplains | 2,300 | 2,490 | 3,530 |
| Denominational Affairs | 1,200 | 400 | 1,200 |
| Outreach materials | | 0 | 450 |
| Social Responsibility | 1,175 | 980 | 1,000 |
| Uvic Chaplaincy | 1,500 | 1,500 | 1,500 |
| Sub-totals | 6,175 | 5,370 | 7,680 |
| PROPERTY | | | |
| INCOME | | | |
| Arts & Aesthetics income | 200 | 678 | 450 |
| Church Rental income | 10,000 | 24,052 | 16,000 |
| Gardens & Grounds income | 5,000 | 1,775 | 3,400 |
| House Rental income | 13,400 | 13,175 | 13,600 |
| Montessori Rental income | 26,000 | 26,017 | 26,500 |
| Snow Removal income | 200 | 434 | 200 |
| Waste Management income | 450 | 576 | 450 |
| Sub-totals | 55,250 | 66,707 | 60,600 |
| EXPENSES | | | |
| Archives & History | 50 | 0 | 50 |
| Arts & Aesthetics | 200 | 374 | 380 |
| Audio-Visual | 200 | 539 | 1,000 |
| Church Rental | 1,000 | 2,732 | 3,000 |
| Gardens & Grounds | 5,000 | 1,749 | 3,400 |
| Housekeeping | 1,500 | 731 | 1,200 |
| Maintenance | 8,750 | 12,023 | 9,500 |
| Propane | 300 | 88 | 300 |
| Snow Removal | 400 | 1,117 | 500 |
| Waste Management | 1,250 | 1,281 | 1,250 |
| Replacements (trsf. to Property Fund) | 15,000 | 15,000 | 25,000 |
| Sub-totals | 33,650 | 35,634 | 45,580 |

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| SPIRITUAL EXPLORATION | | | | |
| INCOME | | | | |
| Library income | 0 | 0 | - | |
| SEL-CY | 500 | 428 | 500 | |
| SEL- Adults income | 0 | 221 | 200 | |
| Music income | 1,780 | 350 | 1,000 | |
| Sub-totals | 2,280 | 998 | 1,700 | |
| EXPENSES | | | | |
| Instrument Maintenance | 450 | 0 | 450 | |
| Library | 150 | 0 | 150 | |
| Music | 1,200 | 589 | 1,200 | |
| SEL - Adults | 300 | 335 | 760 | |
| SEL - Children | 2,000 | 1,849 | 2,000 | |
| SEL - Youth | 400 | 385 | 400 | |
| Teacher Training | 1,000 | 75 | 1,000 | |
| Worship | 7,270 | 4,897 | 4,000 | |
| Sub-totals | 12,770 | 8,129 | 9,960 | |
| PERSONNEL | | | | |
| EXPENSES | | | | |
| Accompanists | 6,000 | 6,486 | 8,020 | 7,140 worship accompanist, 880 Jammers; |
| Accountant | 3,600 | 4,613 | 4,700 | |
| Admin. Assistant Compensation | 12,360 | 10,906 | 11,225 | increased rate to \$20, sarah maintains normal schedule until departure, then fewer hours for new person. This is an estimate as there are many unknowns in the changes to come for this position |
| addit'l to cover Ch Adm vacation | 1,855 | 397 | 1,131 | |
| addit'l to cover Ch Adm sick leave | 722 | 0 | 760 | |
| Audio-Visual Tech | 1,340 | 0 | 1,340 | |
| Bell Choir Leader | 1,400 | 900 | 2,820 | 1,270 to end of May fulfills contract; 1,270 for fall 2018; 280 for outside concerts |
| Bookkeeper Compensation | 5,502 | 5,095 | 5,660 | increase from \$19.21 to \$20/hr; 22hrs/12months |
| Chamber Choir Director (2017 from Music Dir budget) | 1,200 | 1,385 | 2,491 | (\$270 + 2.5% GST) x 9 months |
| Child Minding | 3,718 | 3,098 | 3,740 | average wage of \$13.50/ hour for 277 total hours annually; wages range from starting at \$12 up to \$14; |
| Church Admin. Compensation | 44,637 | 41,563 | 44,123 | increase 2hrs/wk; 32hrs/wk; base salary 42,881 + 2%cola \$858+ \$384MSP |
| Office Staff Training | 300 | 0 | 300 | |
| Custodian | 20,800 | 20,570 | 20,800 | \$20/hr, av 20hrs/wk |
| Financial Consultant | 1,500 | 0 | 750 | |
| Maintenance Contractor | 1,692 | 2,111 | 1,880 | increase from \$18/hr to \$20/hr; 94 hours/year |
| Ministers Compensation | 96,842 | 98,009 | 99,077 | recommended by CoM, \$85,897.80 base salary (incl 2% COLA) + 11,670 pension + 900 MSP + 609.20 taxable benefits |
| Ministers Prof. Expenses | 11,324 | 10,680 | 11,670 | |
| Ministers Life and LTD Insurance | 1,391 | 937 | 1,391 | |

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| Miscellaneous contract expense | | 500 | - | |
| Music Director (1,200 to Chamber Choir Director) | 18,000 | 18,450 | 18,450 | Music director contract + 2.5% GST |
| Music Director Conf. Expenses | 750 | 750 | 1,000 | UU Musicians Conf. in Portland, OR |
| Music reduction | | | (2,000) | music committee will decide what to reduce - bells, chamber, less exp for jammers, etc |
| Employee Benefits (EI and CPP) | 13,500 | 13,011 | 13,500 | |
| Payroll Service | 800 | 923 | 1,000 | |
| SEL Director Compensation | 33,864 | 33,873 | 33,700 | 700 for Faye's 2018 training of new employee; \$26/hr, 26 hrs/wk for 46 weeks; base salary \$31,096 + \$594 MSP + \$1244 vac |
| SEL Director Prof. Expenses | 2,000 | 1,206 | 2,000 | LREDA dues; and partly funds only 1 of the 2 prof conferences for DREs (Canadian DREs & Continental LREDA) |
| SEL Director Startup training cost - 1 yr | | | 1,000 | |
| SEL-CY Assistant | 6,683 | 6,606 | 7,247 | increase to \$18/hour; 9hrs, 42wks, |
| WorkSafe BC | 900 | 402 | 600 | |
| Sub-totals | 292,680 | 282,469 | 298,374 | |
| INCOME TOTALS | 439,683 | 451,146 | 442,325 | |
| EXPENSE TOTALS | 434,662 | 414,285 | 454,573 | |
| SURPLUS (DEFICIT) before retiring allowance | 5,021 | 36,861 | (12,248) | |
| RETIRING ALLOWANCE | 36,530 | 36,530 | | |
| SURPLUS (DEFICIT) | (31,509) | 331 | | |