

**First Unitarian Church of Victoria**  
**DRAFT MINUTES for BOARD MEETING on THURSDAY, APRIL 13, 2023**  
**by Zoom**

---

Trustees: Katherine Maas, Kathleen Zimmerman, Audrey Taylor, Jeri Dause, Kent Haden, Al Hoffman, Evelyn Peters, Jim Willis

Ministers: Rev. Shana Lynngood

Regrets: Kristina Stevens, Rev. Melora Lynngood, Reilly Yeo (Intern)

1. **Call to order** The meeting was called to order at 2:04 pm.
2. **Selection of Timekeeper and Process Observer** Evelyn Peters was selected as Timekeeper, and Jeri Dause was selected as Process Observer.
3. **Chalice Lighting** Kent Haden provided the Chalice Lighting.
4. **Check-in: Joys and Concerns** Joys and concerns were shared.
5. **Approval of Agenda** Moved by Audrey Taylor, seconded by Evelyn Peters that the agenda be approved as circulated. **Carried.**
6. **Approval of Minutes of March 9, 2023** Moved by Jeri Dause, seconded by Katherine Maas that the minutes of March 9, 2023 be approved as circulated. **Carried.**
7. **Unfinished Business**
  - 7.1 Stewardship Consultant Update – The consultant, Rachel Maxwell, has had Zoom meetings with the Ministers, the Board and various committees. She is scheduled to give an update to the congregation this Sunday after the service via Zoom.
  - 7.2 Community Services Fund Proposal - Funding Status – Kent Haden reported that the application for assistance with digitizing files and setting up Google docs is still under review.
  - 7.3 New Abuse Prevention Coordinator – Audrey Taylor reported that a new person is interested in taking on the role after September, but the caveat is that they need to find a replacement for the other volunteer position that they currently hold at FUCV.
  - 7.4 Draft Policy on Overnight EV Charging – Al Hoffman has started the policy, but it is not yet complete. The current fee only covers the cost of the electricity, but not any depreciation in the charging unit. Currently there is no way to pay online. **Action:** Al Hoffman will bring a draft policy to a future meeting.
  - 7.5 Kitchen Update – Katherine Maas shared a document she had prepared. She identified that there is a need for a single point of contact for the kitchens, to make sure they are clean, properly equipped, and in good working order. She identified all of the kitchen stakeholders, including some that are not currently active, and asked for feedback on any other potential stakeholders. Rev. Shana suggested also adding a list of members who have their Food Safe certification. Katherine will add a column on the frequency of use by each user. **Action:** Katherine Maas will send the updated document to the Board, and will contact the current users to determine if any of them are interested in taking on this role.
8. **Ministers' Reports** Rev. Shana Lynngood reported that the Ministers have recently returned from their sabbaticals. She shared an observation that the congregation has been going through a period of flux, change and loss - and this period will probably take another two years. They are officiating at five memorial services over April and May.

## 9. Reports

9.1 Treasurer's Report – Kathleen Zimmerman gave the report on behalf of Kristina Stevens. We are at 25% of the fiscal year, and income and expenses are on track. **Action:** Kristina Stevens to contact the Amplify UU Committee with the names of people who haven't yet fulfilled their Amplify UU pledge, and ask the Committee to follow up.

9.2 Council and Committee Reports and Questions Arising – Jeri Dause noted that the Book Sale Group has decided not to hold a sale this September. This may become a biennial event. When a sale was not held one year due to COVID, the quality of the books was higher and there was less waste. **Action:** Jeri Dause to ask Liz Graham to put a notice in the Eweekly. Al Hoffman noted that he and Earle Anthony will propose a change in maintenance budgeting at the May meeting. Al Hoffman also reviewed the property management report.

**10. Timekeeper Report** Evelyn Peters reported that we are over halfway through the meeting.

## 11. New Business

11.1 Preparing for the May 28 FUCV and FUCV Foundation AGMs – Jim Willis and Kathleen Zimmerman reviewed the previous year's agendas. Audrey Taylor volunteered to Chair the meeting in Jim Willis' absence. **Action:** Kathleen Zimmerman to send out an email to Council Chairs with list of Committees who submitted reports last year. The deadline for reports is May 1. Kathleen will also contact the office staff to let them know of the proposed timelines for the AGM packages.

11.2 UUA Review of the 7 Principles – Evelyn Peters reported that the UUA is proposing to begin the process of revising their seven principles at their General Assembly in June. Rev. Melora is preaching about this topic on May 7. Rebecca Mellett has offered to find some FUCV delegates to virtually attend the meeting in June, and the delegates should do some research and consult with FUCV members. Moved by Evelyn Peters, seconded by Katherine Maas that we add delegate appointment for the UUA General Meeting at the May 28 AGM agenda. **Carried.**

11.3 Shannon Oatway's Resignation and Replacement – Shannon Oatway has sent the Board and HR Committee a letter, stating she will resign as of June 1, 2023. Audrey Taylor informed the Board that the HR Committee has met to discuss the replacement hiring process, and then subsequently met with the Strategic Communications Committee.

11.4 Nick Fairbank's Retirement and Replacement – Rev. Shana Lynngood noted that Nick Fairbanks has announced his retirement as of June 30, 2023. Two members of the Music Committee are willing to work on a Search Team. The new hire would start late August. The Board expressed their appreciation for Nick's ten years of service, especially during the pandemic.

11.5 Special Donation – Kathleen Zimmerman reported on this item for Kristina Stevens. Moved by Kent Haden, seconded by Evelyn Peters that the special donation from a member should be used to fund an expenditure for the children/youth not to exceed \$3,000, and that the remainder should be deposited in the Property Fund. **Carried.**

**12. Membership changes** - Kathleen Zimmerman. **New Members: 0; Resigning Members: 0; Deceased Members: 2** (Allen Milne, Ruth Ralston); **New Friends: 0; Deceased Friends: 0.**

## 13. Announcements

13.1 **Next Board Meeting:** May 11, 2023, 2 pm

13.2 **CUC AGM:** May 19, 2023

13.3 **FUCV and FUCV Foundation AGMs:** May 28, 2023

13.4 **UUA GA:** June 21-25, 2023

**14. Questions from FUCV Members** – Kathleen Zimmerman. No questions were received.

15. **Adjournment** The meeting was adjourned at 3:54 pm.

**BOARD MEMBER ON DUTY ROSTER (\*please check your dates for any conflicts)**

Please e-mail Kathleen if you switch BMOD dates with someone - she will update the list and notify the office.

<b>Date</b>	<b>Board Member on Duty</b>
April 16, 2023	Evelyn Peters
April 23, 2023	Audrey Taylor
April 30, 2023	Katherine Maas
May 7, 2023	Jeri Dause
May 14, 2023	Al Hoffman
May 21, 2023	Jim Willis
May 28, 2023	Kathleen Zimmerman
June 4, 2023	Evelyn Peters
June 11, 2023	Audrey Taylor
June 18, 2023	Katherine Maas
June 25, 2023	Jeri Dause
July 2, 2023	Al Hoffman
July 9, 2023	Jim Willis

**WORSHIP SERVICE ATTENDANCE**

<b>Date</b>	<b>Topic/Minister</b>	<b>Attendance (#Devices + # People in Sanctuary/Lion Hall)</b>
March 5, 2023	Understanding Dementia and Living With It / Karla Thomson	64 + 110 = 174
March 12, 2023	Everything Is Holy Now / Reilly Yeo	59 + 95 = 154
March 19, 2023	The Happiness of a Broken Heart / Reilly Yeo	56 + Not Recorded
March 26, 2023	Who Gathers the Comforter's Tears? Kim and Jan Dawson	47 + 93 = 140