

First Unitarian Church of Victoria

**DRAFT AGENDA for BOARD MEETING on WEDNESDAY, January 10, 2024
by Zoom 5:30 PM – 6:30 PM**

Strengthened in spiritual growth, supported in community, energized by diversity, we strive to transform ourselves and our world through compassionate action.

Join Zoom Meeting

<https://zoom.us/j/97992549889?pwd=Q0l5VjNodDlNdEllenVTTk12YnVrdz09>

Meeting ID: 979 9254 9889

Passcode: 361109

Trustees: Jim Willis, Adriane Matheson-Smith, Audrey Taylor, Katherine Maas, Al Hoffman, Barry Wiebe, Jeri Dause, Mariko Matsumoto

Ministers: Rev. Shana Lynngood, Rev. Melora Lynngood

Regrets: Kristina Stevens, Evelyn Peters

Guests: Kathleen Zimmerman, Bruce Nicol

1. Call to order

Jim called the meeting to order at 5:33pm.

- 2. Chalice Lighting** – Barry Wiebe. (February– Mariko Matsumoto) [The chalice lighter for the meeting also has the responsibility of reviewing the minutes from the meeting in detail.]

3. Check-in: Joys and Concerns

4. Approval of Agenda

Jeri Dause moves to approve the agenda, Audrey Taylor seconds. **Carried.**

5. Approval of Minutes

Katherine Maas moves to approve the December Board minutes, Jeri Dause seconds. **Carried.**

6. Unfinished Business

6.1. Abuse Prevention – Audrey Taylor

Moved by Audrey Taylor, seconded by Jeri Dause that since the Abuse Prevention Plan has been replaced by the Vulnerable Persons Safety and Protection Plan, effective Dec. 1, 2023, that Anna Isaacs is the coordinator of the new plan, also effective Dec. 1, 2023. **Carried.**

6.2. Review proposed budget approved at last meeting and end of year finances – Bruce Nicol

2023 End of Year Finances:

Bruce Nicol reviewed the YTD Budget vs Actuals for 2023. Church rentals income around \$10,000 higher than budgeted. Open plate and pledged income were higher than budgeted. Special event fundraising income lower, largely due to lack of book sale.

Final deficit will be less than \$40,000 and that includes an additional \$20,000 mortgage payment.

Regarding 2024 budget

Al Hoffman pointed out that with the budget as it is we cannot check the water storage tank this year. It will need to be checked in 2025. \$6,000 was cut from the maintenance budget and that will impact our ability to paint the farm house this summer. Al will try to get a contractor to do part of the farmhouse.

7. New Business

7.1. Discuss agenda for January 28 Congregational Budget Meeting – Jim Willis

Added an item to the January 28 Budget agenda regarding capital expenditures as recommended by Bruce Nicol.

Amended the mission statement portion of the agenda to be a discussion instead of a vote as the mission statement is not yet ready.

7.2. Bylaw Changes – Kathleen Zimmerman

Kathleen Zimmerman has added a sentence to section 3 and 9 of the Membership types by-laws, adding the option for a waiver. The amended by-law along with a summary of changes will be sent to the congregation ahead of the January 28 budget meeting.

Katherine Mass moves to approve this version of the by-law. Mariko Matsumoto seconds. **Carried**

7.3. Building and Maintenance Report – Al Hoffman

Al Hoffman presented a report from Earl Anthony. It showed both a 5-year maintenance plan and a 30-year maintenance plan. Current hope is to have the plans presented by April or May. This will help to look forward and budget things more accurately.

8. Membership Changes – Adriane Matheson-Smith

12 months (Jan1-Jan1) - 58 newcomer forms, 29 new members/friends
in Dec - 1 newcomer forms
New Members - 1 - Meredith James MA

New Friends - 0

Resigning Members/Friends - 0

Deceased Members - 1 - Don Mills Dec 25th

Deceased Friends - 0

9. Announcements

9.1. **Budget Meeting January 28, 2024, Next Board Meeting: February 14, 2024**

10. Questions from FUCV Members – Adriane Matheson-Smith

11. Adjournment

Meeting adjourned at 6:50p.m.

BOARD MEMBER ON DUTY ROSTER (*please check your dates for any conflicts)

Please e-mail Adriane if you switch BMOD dates with someone - she will update the list and notify the office.

Date	Board Member on Duty
January 14, 2024	Audrey Taylor
January 21, 2024	Barry Wiebe
January 28, 2024	Jim Willis
February 4, 2024	Katherine Maas
February 11, 2024	Evelyn Peters
February 18, 2024	Jeri Dause
February 25, 2024	Adriane Matheson-Smith
March 3, 2024	Mariko Matsumoto
March 10, 2024	Al Hoffman